

St Paul's Episcopal Church
Vestry Meeting Minutes
April 11, 2011

In Attendance: The Rev Maxine Maddox Dornemann, Alan Lindsay, Amy Kormann, Joel Goodman, Dave Banet, Susan Mislick, Gail Yard, Paul Getman, Jim Freed (via skype), Paul Hydrean and Miranda Hodgkins.

The meeting began at 7:10pm with Pastor Maxine leading us in prayer with the Lord's Prayer from the New Zealand Prayer Book.

Dave Banet requested that the March 14, 2011 Minutes be amended to reflect his opinion that \$100,000 be set aside as savings as we proceed with disbursement of the Capital Campaign contributions.

Joel Goodman proposed a motion that we approve the March 2011 Minutes at the next Vestry Meeting after they have been amended. Gail Yard seconded the motion.

Accounting Warden's Report: Paul Getman

Paul circulated and discussed the March Accounting Warden's Report.

Capital Campaign Finances:

- Just over half of the money pledged has been received. After subtracting the Heating and Air Conditioning donation the amount received is just over one third, which is about right as we are just completing our first year of the Campaign.
- Paul is just about to make the final payment to Unique Indoor Comfort and has finished paying Stahl Electric.
- A contract for the new sound system has been signed.
- Paul Getman and Pastor Maxine met with Vector Security to discuss the proposal for the new smoke and alarm system in the Church. It transpired from that meeting that all our buildings should be inspected annually, which has not been the case to date. Unfortunately, none of our buildings are currently up to code. Vector proposed a discounted rate to bring all the buildings in line with current regulations at the same time as equipping the Church. Paul circulated a document with the cost implications for installing the new system in the Church, monitoring, inspecting and service agreements and also the same cost implications for upgrading the Parish Hall and Lockwood Reilly Building. Discussion continued over whether to replace the fire systems in the Parish Hall and Lockwood Reilly Building. Vector's one time installment price includes a three month payment plan and reflected a \$2,000

discount. The three buildings would then be on one system, with one monitoring system. Dave Banet raised the question of whether or not to include the Rectory and the need to check the contract to see if we have any commitment with regard to the security system in the Rectory. Jim Freed proposed a motion that the proposal by Vector to upgrade the Church, Parish Hall and Lockwood Reiling Building be accepted. Dave Banet seconded the motion with all in favor.

- Paul then raised the question of St Paul's Property Casualty Insurance policy. We are currently insured by Church Mutual from Milwaukee at a cost of \$5,000 per annum. We have received a quote from Sovereign Insurance (the Diocesan Insurance company) that professes increased liability insurance for buildings and casualty at 20% reduced cost. Paul will email the proposal to all Vestry members and strongly requested that all members review the proposal as soon as possible as we all share the fiduciary responsibility. Jim Freed suggested deference to Dave Banet's recommendation in view of his insurance expertise. Dave will review the document and share with his colleague.
- Pastor Maxine informed the Vestry that she has received indication of intent to fund seven of the eight windows. There will be an inscription on the windows indicating who the window is given in memory of, or in thanksgiving for. The contractor will discount his proposal to \$46,120 to carry out all the work at one time. Dave Banet asked how long the estimate was valid for as he request all the money be in hand before beginning the project. A decision regarding the windows was deferred to the next meeting, and Pastor Maxine will solicit the checks from the donors in the meantime. Paul Getman will inform Vector about probable work to be carried out on the windows in the near future incase this affects their alarm system.

Committee Reports:

Building and Grounds: Dave Banet

- Discussion about scheduling the sidewalk, steps and paving the upper parking lot ensued. It was considered that in view of multiple activities taking place at the Church, work beginning after May 8th would be preferable.
- There was a plumbing issue in the Rectory, which Chuck Dowlin was fixing.

Garden Committee: Rev Maxine Maddox Dornemann

- A sign has been installed thanking the Brickman Group for donating the irrigation system. The irrigation system is about 80% installed. At the weekend there were about 15 young people, many from Church Farm School, digging trenches.
- The fence will be installed by April 30th.
- The Outback Restaurant fundraiser scheduled for April 30th gives back 100%.

- After reading this month's Book Club choice by Katharine Jefferts Schori - The Heartbeat of God: Finding the Sacred in the Middle of Everything, Pastor Maxine has been discussing the possibility of starting a Farmers' Market at St Paul's on a Saturday morning. There may be a charge of \$5 for example for farmers to set up their trucks. A committee of interested parties will pursue the idea and see what may be possible.
- The Garden will be dedicated on Saturday, May 14th. Nancy Hollywood's family will be here and invitations will be sent out to various people including Bishop Rodney Michel and Senator Dinniman.
- It must be noted that the Garden has been a very successful way to enfold new members.

Cemetery Committee: Jim Freed

- Following a very hard winter, there will be a Cemetery Clean Up day on Saturday, April 23rd beginning at 9am. All help is welcome, especially some good strong young people!

Financial Study: Alan Lindsay

- Alan is creating a Charter for the Finance Committee and comparing with the Parish Bylaws.
- This coming Wednesday there will be a webinar about planned giving at 6:30pm.

Rector's Warden's Report: Miranda Hodgkins

- Plans continue for the May 1st Celebration for Pastor Maxine of the 20th Anniversary of Her Ordination and of her Ministry at St Paul's. Rev Blaney Pridgen, who was instrumental in Pastor Maxine's joining the Episcopal Church and later her ordination, and who also preached at her ordination, has accepted the offer to preach on May 1st. Invitations were mailed out in April and responses are coming in.

Rector's Report: Rev Maxine Maddox Dornemann

- Sarah Freed has been working on the advertising for the Holy Week Services.
- There will be a vigil on Thursday night following the Maundy Thursday service and the Seder Meal earlier that evening. There will be a noon day service on Good Friday and plans are underway for a magnificent Easter celebration.
- The Womens Group raised almost \$500 from their recent soup sales. The money will be used to buy aprons for the Breakfast teams. The Breakfast Teams are another excellent way to incorporate new people into the Church.

- June 19th will be the last Sunday with two services before reverting to one service during the summer months.

Old Business:

- PECO have completed all their inspections. They did everything in a very timely and professional manner. They came out on several occasions to check everything.
- Adrian Phillips will be here again to tune the organ in time for the Easter celebrations.

The meeting adjourned at 9:25pm with Pastor Maxine leading us in the Night Prayer, again from the New Zealand Prayer Book.

The next meeting will be Monday, May 9 at 7pm.

Respectfully submitted by:

Miranda Hodgkins

April 14, 2011